

## INVESTMENT PROPERTY CHECKLIST

**PROPERTY ADDRESS:**

\_\_\_\_\_

**OWNER/S:**

\_\_\_\_\_

**PERCENTAGE:**

\_\_\_\_\_

**DATE PROPERTY FIRST EARNED RENTAL INCOME:**

\_\_\_\_\_

**NO. OF WEEKS PROPERTY WAS RENTED THIS YEAR:**

\_\_\_\_\_

**RENTAL INCOME:**

\$

\_\_\_\_\_

**RENTAL EXPENSES:**

Advertising for Tenants

\$ \_\_\_\_\_

**D**

Body Corp Fees

\$ \_\_\_\_\_

**E**

Borrowing Expenses

\$ \_\_\_\_\_

**F**

Cleaning

\$ \_\_\_\_\_

**G**

Council Rates

\$ \_\_\_\_\_

**H**

Capital Allowances(depreciation on plant)

\$ \_\_\_\_\_

**I**

Gardening/mowing

\$ \_\_\_\_\_

**J**

Insurance

\$ \_\_\_\_\_

**K**

Interest on Loan(s)

\$ \_\_\_\_\_

**L**

Land Tax

\$ \_\_\_\_\_

**M**

Legal fees

\$ \_\_\_\_\_

**N**

Pest Control

\$ \_\_\_\_\_

**O**

Property Agent fees/Commission

\$ \_\_\_\_\_

**P**

Repairs and Maintenance

\$ \_\_\_\_\_

**Q**

Capital Works Deduction(special Building Write off)

\$ \_\_\_\_\_

**R**

Stationery, Telephone and Postage

\$ \_\_\_\_\_

**S**

Travel Expenses

\$ \_\_\_\_\_

**T**

Water Charges

\$ \_\_\_\_\_

**U**

Sundry Rental Expenses

\$ \_\_\_\_\_

**V**